

Graduate Certificate/Graduate Diploma in Project Management

2026 Course Information

Note: these papers are in one or both of these programmes – please refer to the Course Content tab of the relevant website to see the specific papers required.

MGT605 – RISK MANAGEMENT				
Aim	This course provides learners with the knowledge and skills to apply risk management principles in New Zealand workplaces, in alignment with relevant legislative frameworks, best practice and organisational risk tolerance and profile. Learners will develop the capability to identify, evaluate, prioritise and manage health and safety risks and hazards, and to recommend mitigation strategies.			
Learning Outcomes	<p>On successful completion of this paper, students will be able to:</p> <ul style="list-style-type: none"> • Apply principles and best practice for risk assessment, prioritisation and control to identify, evaluate and manage health and safety hazards and risks in an organisation. • Develop and communicate risk mitigation strategies that align to a New Zealand organisation's risk profile, tolerance and relevant legislative frameworks and regulatory requirements. • Critically evaluate the effectiveness of risk control measures within an organisation's risk management framework and recommend improvements based on best practice, quality and performance criteria. 			
Pre-req (s)	BAM Year 1 / NZDB L5 Or at the discretion of the Programme Operations Manager			
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 8	30%	3000 Words	Case study analysis report
Assignment 2	Week 11	35%	1800 Words	Report
Assignment 3	Week 17	35%	1400 Words	Report

MGT611 – HEALTH AND SAFETY IN EMPLOYMENT (Old code: MGT222)				
Aim	This course provides learners with foundational knowledge of workplace health and safety and responsibilities in workplace contexts. It focuses on developing the skills to source, analyse and communicate health, safety and wellbeing information, apply relevant legislation, and evaluate strategies that reduce the incident and severity of work-related injury and illness in New Zealand workplaces.			
Learning Outcomes	<p>On successful completion of this paper, students will be able to:</p> <ul style="list-style-type: none"> • Identify and analyse sources of internal and external workplace health, safety, and wellbeing information, including evaluating data source quality and reliability. • Present relevant health and safety data to assist in strategic planning and performance measurement. • Analyse and apply strategies to reduce the incidence and severity of work-related injury and illness within a specific organisation. • Develop and apply engagement strategies to communicate health, safety and wellbeing information to stakeholders (internal and external) at all levels of a specific organisation. 			
Pre-req (s)	BAM Year 1 / NZDB L5 Or at the discretion of the Programme Operations Manager			
Assessment items	Due date	Weighting	Word count (approx.)	Style

Assignment 1	Week 9	40%	2800 words	Report
Assignment 2	Week 17	50%	2800 words	Case study analysis report
Assignment 3- (2 Discussion Activities)	Week 4 -12	10%	Variable	Short answers

MGT622 – FUNDAMENTALS OF PROJECT MANAGEMENT

Aim	This course aims to build on foundational knowledge of project management, expanding on the fundamental principles, methodologies, and techniques that underpin successful project delivery.			
Learning Outcomes	<ul style="list-style-type: none"> • LO.1 Evaluate various project management methodologies for application within an organisational context. • LO.2 Analyse project constraints, stakeholder expectations, and risk management approaches in project management environments. • LO.3 Evaluate the role of stakeholder management, communication, and team leadership, in project success. 			
Pre-req(s)	-			
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 12	45%	2500 words	Report
Assignment 2	Week 17	45%	2500 words	Report
Discussion Activity 1	Week 5	3%	300 words	Short answers
Discussion Activity 2	Week 8	3%	300 words	Short answers
Discussion Activity 3	Week 14	4%	300 words	Short answers

MGT702 – RESEARCH METHODOLOGY

Aim	This paper will introduce students to the skills required to complete a research project. It will cover advanced research skills, various methodologies available to gather and present primary and secondary information and data, and it will take students through the literature review process.			
Learning Outcomes	<p>On successful completion of this paper, students will be able to:</p> <ul style="list-style-type: none"> • Select a suitable topic on which to base a research project, or similar piece of written work, and identify any possible ethical issues. • Source and critically analyse suitable secondary research from a variety of sources both online and in hard copy and select a methodology for gathering primary data. • Understand the requirements of a 'literature review' and how to construct this using an appropriate referencing style. • Write a proposal to complete a research project, or similar, outlining how all the key elements will be met within a specified timeframe. 			
Pre-req(s)	-			
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 4	N/A	400 – 600 words	Proposal
Assignment 2	Week 11	N/A	3000 words	Essay
Assignment 3	Week 15	N/A	2500 words	Essay
Assignment 4	Week 17	100%	5600 words	Research Proposal

MGT733 - PROJECT FEASIBILITY AND BUSINESS CASE DEVELOPMENT

Aim	The aim of this course is to enable learners to assess project viability and develop strong business cases to justify investment and resource allocation.			
Learning Outcomes	<ul style="list-style-type: none"> • LO1. Conduct feasibility studies, including financial, operational, and technical evaluations. • LO2. Develop business cases with cost-benefit analysis and return on investment (ROI) projections. • LO3. Deliver a presentation on a persuasive project proposal that addresses and satisfies the needs of potential stakeholders. 			
Pre-req(s)	-			
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 7	30%	1800 words	Report
Assignment 2	Week 13	30%	1800 words	Report
Assignment 3	Week 17	30%	1800 words	Report
Discussion Activity 1	Week 7	5%	300 words	Short answers
Discussion Activity 2	Week 10	5%	300 words	Short answers

MGT734 - EMERGING TRENDS IN PROJECT MANAGEMENT

Aim	This course aims to provide learners with the ability to critically evaluate and strategically adapt to emerging trends and innovations in project management.			
Learning Outcomes	<ul style="list-style-type: none"> • LO1. Critically evaluate the impact of emerging technologies on contemporary project management practices and methodologies. • LO2. Assess global trends and anticipate challenges in the project management landscape, including the evolving role of the project manager in response to emerging developments. • LO3. Integrate innovative approaches into project planning and execution. 			
Pre-req(s)	-			
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 7	30%	2000 words	Report
Assignment 2	Week 13	30%	2000 words	Report
Assignment 3	Week 17	30%	2000 words	Report
Discussion Activity 1	Week 7	5%	300 words	Short answers
Discussion Activity 2	Week 10	5%	300 words	Short answers

MGT735 - CRISIS AND DISASTER MANAGEMENT IN PROJECTS

Aim	The aim of this course is to equip learners with skills to manage high-risk, crisis, and disaster-related projects, ensuring resilience and effective response strategies.			
Learning Outcomes	<ul style="list-style-type: none"> • LO1. Assess potential crisis and disaster risks that may impact project delivery. • LO2. Develop contingency plans and disaster recovery strategies. • LO3. Develop and implement crisis communication and stakeholder management techniques. 			
Pre-req(s)	-			
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 5	30%	2000 words	Report
Assignment 2	Week 11	30%	2000 words	Report
Assignment 3	Week 17	30%	2000 words	Report
Discussion Activity 1	Week 8	5%	400 words	Short answers
Discussion Activity 2	Week 14	5%	400 words	Short answers

MGT736 - MANAGING BUSINESS WITH ARTIFICIAL INTELLIGENCE

Aim	This course introduces learners to the strategic use of artificial intelligence in business and explores how AI can improve performance, support innovation, and be used responsibly to create a competitive advantage.			
Learning Outcomes	<ul style="list-style-type: none"> • LO1. Analyse potential strategic applications of artificial intelligence to enhance organisational performance, including efficiency, productivity, decision-making, and customer experience. • LO2. Critically assess the ethical, legal, and social implications of implementing AI solutions within organisational contexts. • LO3. Evaluate an organisation's strategies, resources and capabilities to integrate AI solutions into business operations. 			
Pre-req(s)				
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 7	30%	2000 words	Report
Assignment 2	Week 13	30%	2000 words	Report
Assignment 3	Week 17	30%	2000 words	Report
Discussion Activity 1	Week 3	5%	300 words	Short answers
Discussion Activity 2	Week 9	5%	300 words	Short answers

MGT737 - PROJECT MANAGEMENT CAPSTONE PROJECT

Aim	The aim of this course is to provide learners with the knowledge to integrate and apply project management skills and methodologies in a real-world organisational setting.			
Learning Outcomes	<ul style="list-style-type: none"> • LO1. Develop and implement a detailed project management plan for a real-world project within an organisational context. • LO2. Apply the practical application of project management tools, techniques, and leadership strategies across all phases of the project lifecycle. • LO3. Prepare a comprehensive project report that critically evaluates the project outcomes, challenges, and identifies lessons learned. 			
Pre-req(s)				
Assessment items	Due date	Weighting	Word count (approx.)	Style
Assignment 1	Week 7	30%	1800 words	Report
Assignment 2	Week 13	30%	1800 words	Report
Assignment 3	Week 17	30%	1800 words	Report + presentation
Discussion Activity 1	Week 3	5%	300 words	Short answers
Discussion Activity 2	Week 9	5%	300 words	Short answers